

CSR policy template

Organization: _____ Date: _____ Owner: _____

Fill the bracketed fields. Keep it to one page, have it signed by top management, and review it every year.

Purpose

[Organization] commits to contribute to sustainable development by acting responsibly towards people, the environment and the economy, using ISO 26000 as guidance.

Scope

This policy applies to [sites / activities] and to our value chain where we have influence.

Principles

We apply the seven ISO 26000 principles: accountability, transparency, ethical behaviour, respect for stakeholder interests, respect for the rule of law, respect for international norms of behaviour and respect for human rights.

Commitments

For each material topic: [commitment] — [target and date]. Example: reduce Scope 1 and 2 emissions by [x]% by [year] against [base year].

Stakeholders

We identify and engage our stakeholders at least [frequency] and report back on how their input was used.

Roles

Top management: approves and resources this policy. [CSR lead]: coordinates. Managers: apply it in their area.

Reporting

We publish progress [yearly] with reference to the GRI Standards and link our goals to the UN SDGs.

Signature

[Name, title] · [Date] · Next review: [date]

Verify this document



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